



Memorandum

Date: September 21, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – September 21, 2017

Schedule

- Just a reminder, the West Linn Ready Emergency Preparedness Fair is on September 28th from 4 to 8 p.m. at the LDS Church on Rosemont Road.
- The West Linn Waterfront Open House has been rescheduled from Oct. 3 to Oct. 24 at the Adult Community Center to ensure there is an ample amount of traffic information to present at the event.

Information Items

- Mapleton/Kenthorpe Paving. Work on Mapleton Drive is nearly complete with just driveway tie-ins and other miscellaneous clean-up work to do. Pulverization on Kenthorpe began today. The City has secured a shuttle cart for those needing assistance to and from their vehicle. The Shuttle Hotline number is 503-969-6180. Several of you have expressed interest in operating the shuttle cart and I wanted to offer that opportunity to anyone who would be able to dedicate a two hour time block to this either next Monday or Tuesday (weather and scheduling dependent). During this time block you will receive a 30 minute training on operation of the machine and then transport residents, if a shuttle ride is scheduled or if calls come in. Please be advised at this point we have only received one request for use of the shuttle. Please send Courtney the day and time(s) in which you are able to help.
- Library Program Relocations. As you are aware, Doug is in the process of relocating activities in the Library. The Friends of the Library bookstore will be moving to the main level which will give the Friends much more access and visibility. Meanwhile, the space vacated will be used for children's programming in a more secure and safe area. This move will also enable Library materials storage to be in a more fire-safe location.
- Kindergarten Carnival. Meanwhile the West Linn Library is inviting all Kindergartners and their families to the 1st Annual Kindergarten Carnival on Thursday, October 5th from 5:30 – 7:00. This opportunity for our youngest school-age children and their families offers a fun environment where children can meet the youth librarians, sign up for a library card, get a \$5.00 token for late fees, and receive a free book. There will also be a photo booth, balloon animals, and a raffle for books and other prizes. The Library is also inviting the Kindergarten teachers and the Teacher Librarians from the 6 primary schools to join in the fun. The hope is to connect children, families, teachers, and

librarians early in a child's life to ensure a strong partnership for learning and literacy throughout their school years.

- **Tri Met Regional Bond.** Earlier this week Lance Calvert e-mailed you with information about Tri-Met's plans to (potentially) seek voter approval in November of 2018 of a 30 year regional transportation bond. This is a very large bond package with a planned \$1.7 BILLION in bond revenue from a potential combination of regional vehicle registration fee (VRF) and property tax increases for the Portland Metro area including Clackamas County areas located within the Tri-Met district boundary (which includes West Linn). Tri-Met is currently looking at a VRF of \$13/year for passenger cars and small trucks/SUVs as well as a property tax bond that would result in an additional millage rate in 2022 of 0.56/\$1000 assessed valuation (AV). If you have any questions about the proposed package at this point, contact Lance. We will certainly follow this process and it will undoubtedly become more of a reality for us as it progresses.
- **West Linn GO Bond Renewal.** Speaking of bonds, we are in the process of soliciting ideas for projects to be considered part of our bond renewal next year. As I visit neighborhood associations this fall, this will be a primary talking point. Simultaneously, I'm working with the Budget Committee Chair, Todd Jones, on plans to convene the Budget Committee to serve in its role of screening candidate projects. You may recall agreement to use the citizen members of the Budget Committee to be a neutral screening and recommending body for this bond measure.
- **Mutual Aid Agreements.** Following discussion of the City's Emergency Operations Plan this week, there was a question about the City's mutual aid agreements. The City of West Linn is part of several intergovernmental agreements allowing public agencies to share resources, equipment, materials, and services in both emergency and non-emergency situations. The primary agreements West Linn participates in are the Managing Oregon Resources Efficiently (MORE) IGA (84+ members) and the Oregon Public Works Emergency Response Cooperative Assistance Agreement (231+ members), the latter of which will come before the Council in November for renewal. Members to these agreements include cities, counties, service districts, schools, transit, and 911 centers.
- **Old City Hall/Police Building Use Agreement.** The potential use of this building by Clackamas County Tourism/Oregon's Mt. Hood Territories has popped up on the community radar screen. The Economic Development Committee discussed this project this week and questions are being asked about the use of the building this way. The Council may recall that CCT responded to a Request for Proposals issued by the City earlier this year, with the City Council's consent, to identify potential users of this building. This action is a direct outgrowth of the City's Unused Properties Task Force from 2016. Based on its proposal, the Council authorized staff to begin working on a use agreement with CCT. There has been no opportunity to discuss terms of a use agreement yet. If there is a desire to reverse direction before negotiations have even begun, it would be best to inform CCT right away so that they can look for other office locations for CCT/Mt. Hood Territories and the City can explore other ideas for use of the building.

That's it for this week.

Respectfully,

Eileen